

Executive Director Report
ADS Board Meeting September 25, 2016

When I was hired as Consulting ED, starting July 1, I had no idea of the huge learning curve I was going to embark on. It has been several decades since I last was involved in driving, and so much has changed. It's been wonderfully interesting to learn so much, but also frustrating as I can't seem to learn as quickly as I'd like.

In two months, however, I believe I have laid some groundwork that the ADS can use to move forward:

We have hired a bookkeeping firm to manage our accounts payable/receivable, and who will also provide us with accurate reports for Board meetings. They are working smoothly with Stacy in the office and will be a good resource for us in the future.

In order to put a "Donate Now" button on our website, we have to file 990 forms, which allow us to solicit funds, in all states, and we were woefully behind in this. As of late August, our financial audit (needed for this) is done and all the paperwork is in the hands of the filing attorney. This will be an easier process each year with the new accounting firm.

The ADS office was large and inconvenient. We have signed a new lease on a smaller office right in Cross Plains, which will give us some visibility and make banking, mail, etc., much easier for Stacy to manage.

Working with Joe Barry, we will be formatting the printed Omnibus to look very much like the older version (2015), and not a printed version of what is on the website. This will be on the website, and people can download it, print it, and staple the corner. This should fulfill the requests for a printed version, with the additional advantage that it will be current each time it is downloaded.

In the past month, I have written and distributed three documents to the Board, one "Responsibilities and Expectations of ADS Board Members", "Committee Meeting Guidelines" and "Driving Forward" memo. There was surprisingly little feedback on these (although I expect a great deal of email went back and forth behind the scenes), but it was suggested that parts, if not all, of these documents be included in the Policies and Procedures.

The criteria for the 2017 North American Championships has been written, reviewed, approved by the Executive Committee, and sent to the Board. Final approval is on the agenda for the Sept. 26 Board meeting.

The Education Committee is on the cusp of some very interesting projects that should bring real value to the members, and hopefully will increase our membership numbers significantly. One project, if it can be done, could also produce an income stream for the ADS; the next 12 months will be interesting.

We have a lot of work to do going forward – the Board reorganization, updating the bylaws and policies and procedures, and working on a member survey and strategic plan. I am also looking at alternative sources of income for the ADS, and will put together a proposal for corporate sponsorship by the January Board Meeting.

I am looking forward to the future with the ADS; we have an amazing group of dedicated individuals to keep us strong.

Respectfully submitted,

Louise E. Rothery
Consulting Executive Director

TREASURERS REPORT – SOUTHERN PINES 2016

Overview:

The attached reports reflect 8 months activity through August 2016. A quick review shows revenue exceeding expenses with a net surplus of 7,389. With the budget projecting a loss of 3,539 at the 8 month mark this shows performance of 10,928 better than budget. Unfortunately this is not a good representation of where we are likely to be at year end. There are several reasons for this. We need to be concerned with memberships continuing to lag behind budget projections. Another area of concern involves the timing of budget projections. Direct donations for operations is a good example of this. The budget calls for 25,000 of donations for 2016 and assumes that it will come in at a rate of 2,083 each month. We should be concerned that our fund raising efforts are only coming together late in the year but it is also fair to assume that our performance compared to budget will improve towards year end. Some things are difficult to compare with a budget most of the time. Whip advertising revenue is like that. The budget calls for revenue of 13,000 spread over four issues to be published in 2016. Unfortunately the recorded revenue is a combination of payments for single ads in some cases to payments for multiple ad commitments. The point being that revenue does not flow in at predictable rates. The good news is that our attention to this area of revenue is now much improved and should show improved results over time. One more area to review is the current status of reporting for the annual meeting. The budget calls for overall revenue to exceed costs by 5,000. Since the budget is approved long before any serious planning is done for the meeting it shows revenue of 10,000 and expenses of 5,000 spread over the months of July, August and September. The August financials show revenues exceeding costs by about 26,300 including meeting sponsorships but this is only because significant expenses are not yet paid.

Highlights:

Let's look at specific line items to see how they affect the bottom line both favorably and unfavorably.

Annual Memberships: The budget for 2016 annual memberships was set at 2015 levels. For 8 months we are more that 16,000 below budget which is a continuation of the pattern we have seem for a number of years. This is a critical area of concern.

Advertising Income: In the overview I explained why it is difficult to draw quick judgments on how well we are doing but the numbers show us trailing budget by nearly 4,700. I am hopeful that under Abbie Trexler's leadership this line item will improve.

Clinic Income (Licensed Officials): Combining clinic income with expenses is a budget neutral item. We do not plan for a profit from the continuing education of our licensed officials. The Super Clinic did however end up with a surplus of just over 1,700. With the likelihood of one or more small clinic events to round out the requirements for the year I would expect these results to move closer to zero.

Meeting Income: Again combining revenues (registrations and donations) together with costs for our annual meeting the budget calls for a 5,000 surplus. This becomes the target when planning for the annual meeting but planning aside experience with prior meetings shows that often last minute things can cause us to fall short of that goal. Also other meetings during the year generate expenses with little opportunity for revenue. I would consider it a success if we can end the year near zero for net cost of all meetings.

As mentioned above through 8 months with most of the revenue booked and much of the expenses not yet paid we have a surplus close to 26,300. This includes the very heartening response to our call for meeting sponsors which totals 10,850. We must keep in mind that if all the meeting costs were added to the 8 month results we could be back in negative territory for the bottom line. This picture will be much clearer in the October financials.

Endowment - Dividends: 2016 includes a change in the way Endowment performance is shown in the financials. While in previous years endowment earnings were reported separately from the Profit and Loss statement it is now combined and also included as a budget line item. The budget calls for 40,000 dividend earnings for the year and by year end we should be very close to that number. Other items previously shown separately were Endowment grants and the costs of maintaining registrations with various states as a charitable organization. The 2016 budget for these items are 20,000 and 6,000 respectively projecting that 14,000 would be left available for general operations for the full year. Grant spending is about 8,700 below budget helping to offset some other revenue shortfalls.

A note about our investment accounts with Morgan Stanley. There are two accounts. One holds cash that is part of our operational working capital. The second holds primarily cash and investments related to the Endowment but also includes some amounts from the Old ADS Fund. Account values shown on the balance sheet reflect all securities at cost. As of August 31st the unrealized gain in the account was 251,990. The unrealized gain is the difference between what we paid for the securities in the account and their current market value. In other words it is the profit we would have made if all securities had been sold on 08/31/2016. The unrealized gain (or loss) moves up and down as the market values of our investments change.

Donations - ADS Operations: As mentioned above in the Overview our donations in this area are way below budget expectations. Some of this can be explained as a timing issue as we are now planning an "Annual Appeal" to address it. Just keep in mind that the annual budgeted amount is 25,000 and the actual receipts for 8 months is 4,202. Also to be fair as mentioned before, donations for the annual meeting have been very generous. But it is also fair to say that if we fail to close this gap over the next few months it will be very damaging to our year end numbers,

Employment Expenses: The subject of employment expenses encompasses office staff (Stacy) publications editor (Abbie) consulting executive director (Louise) and contract bookkeeping services (Jenna). Things become confusing because the entire 2016 budget for all of it is in "Employment Expenses" but Stacy is the only actual employee we have at this time. The costs for other people are

found in various other places in our financials. This should be better organized going forward but for now the following summary may help.

	8 Month Results	8 Month Budget	\$ Under Budget
Combined Cost	70,427	87,944	17,517

I would expect these items to be under budget at year end as positions were filled during the year. The challenge here will be funding the current higher levels of spending for the full year in 2017.

Operations - Software: In the run up to this meeting with considerable help from Stacy I spent a great deal of time correcting classification errors in Quickbooks to restore consistency to the records. Unfortunately after publishing the August financials some additional items have been found which will be corrected in September. These corrections will affect software and hardware costs along with website expenses. The following reflects the numbers as corrected.

	8 Month Results	8 Month Budget	\$ Over Budget
Software Costs	5,368	1,336	4,032
Hardware Costs	2,246	664	1,582
Website Costs	8,861	5,496	3,365

Web site costs reflect work on the development of the new website and the online Omnibus. Hardware costs include both higher than anticipated maintenance cost to support our computer network and the purchase of some new equipment. Software costs include over 2,000 to support webinar meetings. All of these items are over budget

Closing:

I have tried to show that several separate issues are in play and affecting our 8 month financials. Some make our numbers look better than they are and others simply indicate the current reality. One area somewhat within our ability to control as the yearend approaches is the annual appeal. This has the greatest chance to improve the overall results for 2016.

Bill Lawson
Treasurer

American Driving Society Committee Reports
ADS Annual Meeting, September 23-26, 2016

Combined Driving Committee Report

The Combined Driving Committee's to-do list includes the North American Championships, Rule Changes, Abridged Rulebook, Organizer's Guide and Omnibus this year. Members Erika Matulich, Jennifer Matheson, Ellen Ettenger, Simon Rosenman, Merridy Hance, Pat Cheetham, Breanna Sheehan and Shelly Temple have recently been joined by Diane Kastama. Each member brings different experience and expertise to the table.

The North American Championships have moved forward this year. Support to Longview by the Lake CDE Organizers Rick and Mary Lu Norland has been a priority. The Greater Kansas City Driving Club's plans for the North American Preliminary Championships are exactly what this program should be about. Upping their game to improve procedures and infrastructure will help Combined Driving grow in the middle of the country.

Rule changes this year have mostly focused on cleaning up the Rulebook. Over the years, an abundance of well-intended rule options has created confusion in the ADS rules, so a few RCPs were put out to the membership in order to gauge their importance. The end result for some was to leave them in for now and see if supporting Organizers with education would solve some of the problems, similar to the way the outmoded five-section Marathon was phased out. The number of choices we have has created problems producing the Omnibus, as well

The CDC finds working with the Rules blog frustrating. Some improvements came to play this year, with the use of article numbers. However, there are complaints that it is difficult for some to log in to make comments. Perhaps, in the future, member access to the blog could be available once logged into the ADS website. Lack of member's comments and comments by some who had no real stake in a proposed change was a disappointment. Improvements to collect more comments are needed.

The Omnibus project has been huge. Still needing a few adjustments, Joe Barry has worked tirelessly to give us a workable way to get the information in and out. Again, our multitude of exceptions and choices have been mostly to blame for delays. Trying to give everyone what they want has added to hours of frustration for everyone. Understanding this, it is hoped that we can move to eliminating some of these little differences in our options and become more standardized. Publishing options have been discussed that might allow all

members to receive this information, in a printed format, without charge.

The abridged Rulebook has continually been a topic. After one meeting with members of the Rules Committee, true communication on the project stopped. Having the rules in a program format that is not committee friendly has been discussed but not solved. With no "working document" it is hard to share and suggest edits for the average committee member who doesn't work in the editing/publishing industry.

Aside from the creation of this aforementioned version, it has been a constant topic of conversation that it is not just "FEI-only" rules that cause the problems with learning the ADS rules. Our members just plain don't know the rules. Many rule inquiries have been channeled through the office. Stacy Carlson has done a marvelous job of reaching out to have rule questions answered. Having education available to help teach members how and where to find their own answers would be a big step forward.

Our plans for a new "Organizer's Guide" have slowly progressed. In the near future, we plan to survey all organizers to establish what areas they would like more support. Often, between the office and other committees, ideas for expanded material come up. More offerings in technical support, marketing, Omnibus entries, scheduling and competition forms are all being considered.

The CDC meets at least once a month. Basecamp is used as one way we share documents and should be expanded as we go forward. We will, however, not replace contact and verbal communication with this tool. Sending dozens of hastily written, emotionally driven e-mails or posting an entry on Basecamp does not ensure that they are read, or understood as intended. Hopefully, the new website will allow posting of meeting times, and login information will be available to most of our web meetings.

Marc Johnson - Chairman Combined Driving Committee

ADS Pleasure Driving Committee Report ~ Fall 2016

Since our last report, the ADS Pleasure DRiving Committee has been completing the review of the Rule Changes for the 2017 Rulebook and finalizing the language for the Rule Change Proposals. Submitted for member comment. We have begun reviewing the comments made during the Comment period and are now taking those comments under advisement and looking at further polishing the Proposals to be presented to the Board for final approval.

We have also begun setting up goals for rules review for the 2018 rulebook. We will be looking at all the elimination penalties to see if perhaps some should be converted to less harsh penalties. We, of course, remain open to the inclusion of new classes and welcome all suggestions.

We have also been discussing the USEF/ADS relationship since the Affiliate Agreement needs to be finalized between our two organizations. Currently and in recent years, the ADS Pleasure Driving Committee has co-existed with USEF without issues of any major significance. USEF carriage pleasure rules have been brought into sync with ADS rules and the intent for the future is that they remain so. We would like to see more pleasure judges and technical delegates licensed by USEF since the current pool is quite small, which creates a hardship for the USEF affiliate breed shows that offer carriage driving.

We have discussed drug testing of ADS pleasure shows as potentially part of any new affiliate agreement and are generally opposed to it for pleasure driving. While we are aware that our current ADS rule language regarding drug use is not really enforceable, we are unaware of problems of drugging of pleasure driving horses and believe that language is sufficient deterrent to our competitors. We believe that adding drug testing to ADS pleasure shows will negatively impact the sport by adding unacceptable financial burdens for our competitors and another layer of bureaucracy and costs for our organizers and association.

A trend we are seeing develop for Pleasure Driving Shows is the melding of a few Combined Driving type of competitions and dressage with Pleasure Driving classes. It is not difficult to include Arena Driving, Combined Tests and Continuous Drives, even Derby Driving, with Pleasure classes to create a show with 'something for everyone'. It is our belief that ADS would be wise to encourage and facilitate that trend. As an example, the Orleton Farm show has followed this formula for the last two years and experienced a 60% increase in entries the first year and another 20% increase the second year on top of that.

As always, we welcome your comments and suggestions on how we can grow the sport of Pleasure Driving.

Jeff Morse | [Green Meads Farm](#) | Richmond, MA

Driven Dressage Committee Report

September 2016

In January of this year the DDC worked with the LOC in preparation for the 2016 Super Clinic. The questions and answers on Dressage Rules for Learners and Officials were submitted, Andrew Counsel was recommended as the key speaker and Tracey Morgan made a presentation on the new FEI Star System with renamed and new dressage tests for USEF/FEI competitions.

The DDC has continuing responsibilities with the Rule Change System starting with evaluating RCP, making suggestions and taking a position, reading all member comments on RCS and making a final decision to support (or not support) RCS that will be considered by the ADS BoD . The DDC would appreciate earlier communication from the CDC on proposed rule changes that affect Dressage as part of any combined driving competition.

Hardy Zantke and I continue to offer assistance to the Rules Chair, Linda Yutzy as she works to develop the abridged ADS Rulebook.

I have reviewed Omnibus details regarding the listing of Dressage tests during the past year and contacted the CDC when Organizers have made errors in the choice of authorized dressage tests. This process has been very time consuming this past year with the difficulties ADS faced with the new Omnibus entry system online and the confusion caused by FEI introducing new tests and an entire new naming system for all FEI tests.

I am pleased to accept nomination for another term as Chair of the DDC. It is time to once again examine the current library of ADS Dressage tests for revision and new material. As this work progresses the DDC will be submitting that work to the BoD for approval.

In behalf of the DDC, we are ready and excited to participate in the improvements that Louise, Stacy and Abbie are implementing for ADS.

Submitted in behalf of the Driven Dressage Committee,

Dana Bright, Nancy Tomlinson, Boots Wright, Hardy Zantke, Linda Yutzy

Tracey Morgan, Chair

Event Standards Committee Report

September 7, 2016

The Event Standards Committee has had a busy year. We worked with the Rules Committee helping to finalize the new Rule Book.

The ESC proposed a new Rule to deal with vaccination administration and documentation of Flu/Rhino vaccines.

The ESC worked closely with the Combined Driving Committee to finalize the eligibility criteria for the 2017 ADS North American Preliminary and Intermediate Championships.

The ESC continues to monitor and contribute to the ongoing discussion of the proposed USDA rules on soreing and the Affiliate Agreement with the USEF.

The ESC continues to monitor the ongoing mileage and competition date discussion.

Respectfully submitted,

Boots Wright,

Chair, Event standards Committee

Rules Committee report to ADS Board of Directors

9 September 2016

UPDATES TO RULES CHANGE PROCESS BLOG

- The ability to submit a Suggestion directly from the site was added.
- The layout was updated to offer more viewing choices.
- The structure was improved to allow for better reporting (see below!).
- Members with problems logging in and commenting were personally assisted.

BLOG RECAP FOR 2016

- Number of Rule Change Suggestions
51 total suggestions of which
4 were withdrawn and
16 were Housekeeping
(See chart below for more breakdown)
- More members made more comments this year. For 2016, we saw over 200 comments compared to about 60 in 2015.
- Unfortunately, not all of our Technical Committees are reviewing the comments made *before* the Membership Review period, which is when *Suggestions* that are Recommended by the Tech Committees should become actual Rule Change *Proposals*. That will be resolved for next year.

Section	Total	RCS	Withdrawn	HK	New	Modify	Clarify
General Regs	4	3	—	1	1	1	1
Pleasure Driving	15	8	2	5	—	6	2
Recreational Driving	2	1	—	1	—	1	—
Combined Driving	23	13 5 FEI	—	5	4 FEI	5 1 FEI	8
Licensed Officials	3	—	1	2	—	—	—
Competition Personnel	1	—	1	—	—	—	—
Approval of Competitions	3	1	—	2	1	—	—
Totals	51	31	4	16	6	14	11

ABRIDGED COMBINED DRIVING SECTION

- Work continues and a draft document will be available to the CDC and RC soon.

Respectfully submitted,

Linda Yutzy
Chair, ADS Rules Committee

ADS Development Committee Report September 1, 2016

In the first eight months of 2016, the Development Committee has approved twenty grants. \$9,100.00 was granted from the endowment income, \$825.00 from the designated youth fund and \$400.00 from other designated accounts.

The committee requires that a financial and program report be filed as checks are awarded, so that the Committee can see which development tools appear to be the most effective. We have also actively solicited article for the Whip regarding successful events.

The former International Opportunity designated fund is now zeroed out and can disappear. We have \$15,976.54 remaining in the Youth designated fund, \$5,850.00 in the Scott Shim Memorial, \$669.99 in the World Pair, \$750.00 in Arena Trails and finally \$707.59 set aside for Course Design. These designated funds will be drawn down over time. The Scott Shinn amount is to be focused on youth education, thus an opportunity exists for some ADS committee or members who are interested in that area.

With income to the end of July of \$21,418.47, there is a balance of \$12,318.47 in the investment earnings account for 2016, portions of which will be used to reimburse for the registrations and the regional expenditures. No request have been made for either reimbursement of state charity registrations to date nor have we had a report on the year to date expenditures by the Regional Directors.

The figures offered above have not been audited by our Treasurer and on occasion fewer dollars are claimed than are granted.

The Committee has drafted emails and a letter for the Annual Appeal as well as “talking point” for board members who will be doing follow-up calls. All fundraising materials come from the desk of the President, with the committee doing support work for Mr. Arnold.

The committee conducted more than fifty email meetings in conducting its business, with every member of the committee actively participating on a regular basis. Decisions are made by consensus.

We are very pleased that Natasha Grigg agreed to join the committee and take the chair in 2017.

John Freiburger
Claire Reid
Audrey Bostwick
Marc Johnson
Susan Koso
Jennifer Matheson
Natasha Grigg
Kelly Valdes
Boots Wright
Hardy Zantke

Governance & Bylaws
Committee Report
September, 2016

Work on Bylaws and Policies & Procedures has been suspended until matters concerning the proposal to restructure the ADS Board of Directors and the ADS/USEF Affiliation have been resolved.

The Policies & Procedures publication as it currently appears on the web site is being redesigned so the Position Descriptions are included in the Policies & Procedures rather than as a separate document.

Elaine Kendig
Chair

EDUCATION REPORT

My apologies for not much having happened within the Education Committee since my last report.

Family health issues have monopolized my energies. I have not had the time nor the energies to devote to the committee to the focus.

Too, we have been waiting for the new website such that we can understand the best way to make use of what it has to offer. It appears that there are a number of ideas that we have toyed with that could well work.

Progress is being made with the issues that we have under taken. You will note several articles in the WHIP that deal with the rule book and hopefully encourage the competitors to better understand what the rules are and how to navigate through the rule book.

We hope to devise a "file" system so the articles and webinars on our wed Family site are more easily accessed and organized.

On a recent call, we came up with an educational idea which we hope to implement within the next six months. We are putting together a plan where any ADS member could post a 15-20 second video of a prescribed dressage move, and have a judge look at it online, comment, and give it a mark. We are looking into implementation costs and the possibility of applying for a grant from the U.S. Equestrian Trust to fund this.

Because of family issues I have decided to step aside and will not be the chair of the education committee, I would thank my committee for their work and support.

Larry Brinker

American Driving Society Regional Director Reports
ADS Annual Meeting, September 23-26, 2016

Regional Summary Report for Mid-Atlantic Region

Currently there are no issues reportable within the Mid Atlantic Region. As my August Whip article states, there is great momentum within the region and, despite a few cancellations of non-regular events, the region is alive and well. Most shows are running as scheduled, clubs continue their individual activities, and there is continued progress on holding a second Old Dominion ADT Challenge despite Belle Grey's pulling out of the series (reasons unknown to me).

Having received no response on my query to find another regional director to take my place, it appears I am locked in for another two years. It is my hope that someone other than myself can take the lead in moving forward with some type of regional director's general meeting schedule to touch base with one and other and share ideas and information throughout our regions. Will anyone EVER resolve the issues with the regional checking accounts? (sigh)

Committee Summary Report for Recreational Driving

There has been no further progress in the area of recreational driving beyond my initial updating of the website's page, submission of an Organizer's Packet and the addition of links to Distance Driving. There are plans for myself, Francine Arrington and Lynne Palmer to get together informally during the brief time in which I will be present at the ADS AMM in Southern Pines. Primarily, this inaction has been a direct result of start-up issues regarding the new website and omnibus, which have take precedence. I have spoken with Joe Barry and we have a rough timeline for getting the Trail Guide reactivated....quite frankly my one-and-only priority at this point. Barring any additional creative input from aforementioned committee members, the Trail Guide will be the main focus of the upcoming 2017 year.

Respectfully submitted,
Heidi Ferguson

ADS Mid Atlantic Regional Director
ADS Recreational Driving Chair

SOUTHEAST REGION REPORT

I am winding down my tenure as Southeast Region Director, a bittersweet experience for sure. I believe it's time for some new blood and new ideas to be brought into the region. I will remain active with the ADS, and certainly will help the new director as she makes her way and puts her own stamp on the region.

The legacy I leave is twofold; first is the FaceBook group page created for the ADS Southeast Region. The group remains active and has become a gathering point for members to post and view current information and share ideas as they relate to driving.

Second, is the Southern Drive at Grand Oaks. We enjoyed great success with our first ADS Southeast Region recreational drive. This event showed that the future of the ADS lies in developing recreational activities to serve our members. I've agreed to continue as the organizer for this event for 2017.

I plan to spend the remainder of my time in office, getting our new website region pages up to date and ready for the new director to take over in January. I will continue with my position on the Recreational Driving Committee and hope to be accepted as a member of the Events Standards Committee.

Respectfully submitted,

Francine M. Arrington
Southeast Region Director

Northeast Region Report

The Northeast Region has had a great driving year to date. Events at GMHA started early Spring to prepare drivers for the season. In the Winter they offer sleigh classes, followed by ADT, combined test, CDE, and Wheelrunners group session offered by Robin Groves. Many of our other clubs like Granite State and Saratoga have an ongoing driving program featuring recreational drives as well as driving events and seminars. Orelton Farm and the Colonial Carriage Association had a record showing at their Four Day pleasure show in June with over 100 entries! Although there were rumors about Walnut Hill closing, it went on successfully as usual. Our region is large and also includes some of Canada. Both Bromont and Becancour Quebec boasts maximum entries drawing drivers from the US, Quebec, New Brunswick and Nova Scotia.

We are in the process of reviving a Regional Recreational drive in Temple, NH. at Touchstone Farm.

We have dozens of small driving clubs, too many to report on but all are active to some degree keeping the sport of carriage driving alive in our region.

Respectfully submitted,
Leona Anastasi
Northeast Regional Director

We have dozens of small driving clubs, too many to report on but all are active to some degree keeping the sport of carriage driving alive in our region.

Respectfully submitted,
Leona Anastasi
Northeast Regional Director

September 2016 Licensed Officials report

To my fellow ADS Board members: Over the past year the LOC has carried on with its responsibilities of reviewing applications for admittance into the Learner program and those submitted for promotion. We have added many capable candidates to our roster, indicating a healthy diversity of officials from which our event organizers may choose to hire.

In addition we have reviewed requests for guest judge's cards, created and required officials to attend an ADS recognized clinic (the 2016 ADS Super Clinic) and we have reviewed criteria for admission and promotion to keep our policies relevant and current.

To that end I am attaching several documents for Board review as per LOC directives in LO.1.1. The LOC seeks Board approval for some criteria changes, as contained in the documents.

Please note changes include adding language to inform newly eligible 'S' officials how to proceed to receive that designation and will also include (to be added) new language regarding existing licensed officials by- passing the Learner process if they wish to pursue an additional license within the discipline in which they are currently licensed.

Also we have reintroduced a difference in 'r' and 'R' Pleasure Judges responsibilities in order to encourage officials to seek our highest levels of licensing.

We will continue this review process to meet the needs of our officials and the organizers who use their services, and will continue to approach the Board as needed for approval.

Further, I will be requesting your consideration for the following.....

That the Board allow the LOC to review all policies and procedures in the LO section of the Rulebook (Requirements for Licensed Officials) in order to determine and separate (publish separately) those policies/criteria and procedures not subject to the standard competition rule change process.

Also that the Board consider a 2017 line item budget (to be submitted at the Board meeting) to facilitate conducting two official's clinics offering required education for officials who requested 2016 clinic extensions, and for those who wish to take advantage of further educational opportunities.

The ADS LOC recognizes our responsibility as the primary resource for providing carriage driving official's training, and feel we must create superior educational opportunities to ensure ADS officials are qualified well prepared, and current to fulfill their responsibilities.

I would like to thank the Board for your consideration and in helping us achieve those goals.

B. Requirements For Promotion of Officials

LO.15 Combined Driving Judge Recorded "r"

A recorded "r" combined driving judge has proven, through positive evaluations as a learner, that they are competent to serve as a side judge at any ADS recognized CT, ADT, HDT, or CDE. They may serve as President of the jury at any event below Intermediate II. The LOC recommends that newly licensed Judges serve on a jury a minimum of three times before accepting any POJ position. A licensed official is always a representative of the ADS and the sport of Combined Driving even when not working at an event.

Lo.15.1 Work as Learner and receive good recommendations from licensed officials at a minimum of six ADS-recognized combined driving competitions (CDE, HDT or ADT) in three or more ADS regions within the five years prior to the application . Two competitions should be large (25 or

more competitors) and two should be small (fewer than 25 competitors); At least two learner experiences must be at events where pairs or multiples were competing. The Licensed Officials Committee **may** consider competition experience at the Preliminary level or above in place of two of the six experiences, however detailed information must be submitted including size of the competitions, number of entries in the applicant's class, scores in all three competitions and overall placing. Submission of competition experience does not insure that it will be accepted in lieu of learner experiences.

Lo.15.2 Within the three years prior to the application for promotion attend and complete all requirements of an ADS-recognized clinic for combined driving judges, and pass the required test with a score of 85% or better

Lo.15.3 Provide documentation of training in driven dressage by meeting **one** of the following:

a . Be long-listed with the USEF in Driving;

b. Achieve driven dressage competition scores of 60 penalties or lower (or 60% or better at a pleasure show) from an ADS, USEF, FEI or breed show competition within a five-year period prior to the application for promotion at Preliminary level or higher

c. Four ridden competition scores of 60% or better from USDF or USEA licensed events within a five year period prior to the application for promotion;

d. Complete as an auditor the USDF "L" program Section A, B, C, or D1 for dressage judges within the five years prior to the application;

e. Demonstrate knowledge of additional dressage training or experience in ridden or driven dressage as a rider, driver, coach or as a licensed dressage official .

LO.16 Combined Driving Judge Registered "R"

A Registered "R" Combined Driving Judge has successfully worked as a recorded official and, through positive recommendations at that level, has proven knowledgeable in any position on the jury, and may be President of the Jury at any ADS or Advanced level combined driving competition. A Registered Combined Driving Judge must be willing to provide mentoring for less experienced officials. A licensed official is always a representative of the ADS and the sport of Combined Driving even when not working at an event.

LO.16.1 Work with and receive good recommendations from qualified officials at a minimum of eight ADS-recognized combined driving competitions (CDE, HDT or ADT) in three or more ADS regions within the five years prior to the application . Two competitions should be large (25 or more competitors), two should be small (fewer than 25 competitors), at least three must have multiples entered and four must have competitors at Intermediate level or above ; one must have the Advanced level. The applicant may substitute two experiences as a learner for the Advanced requirement, with appropriate evaluations from two judges who worked with the applicant at each event. The Licensed Officials Committee **may** consider competition experience at the Intermediate or Advanced

level in place of two of the eight experiences, however detailed information must be submitted including size of the competitions, number of entries in the applicants class, scores in all three competitions and overall placing. Submission of competition experience does not insure that it will be accepted in lieu of learner experiences.

Lo.16.2 Work as president of the jury a minimum of three times within the five years prior to the application . At least one of these experiences must be at a three day CDE with more than 25 entries. One experience may be at an HDT if Intermediate level is offered.

Lo.16.3 omit - this is included in .1 above

Lo.16.4 Within the three years prior to the application for promotion attend and complete all requirements of an ADS recognized clinic for combined driving judges and pass the required test with a score of 85% or better

Lo.16.5 Demonstrate knowledge of judging pairs and multiples by meeting **one** of the following:

- a . Be long-listed by the USEF in pairs or multiples;
- b . Have a record of competition with pairs or multiples in at least two events at ADS-recognized CDEs or HDTs at the Preliminary level or above ;
- c . Have experience as a pleasure driver, competition groom or navigator with pairs or multiples;
- d . Demonstrate specialized training in pairs or multiples;
- e . Submit two letters of recommendation from active pair or multiples drivers or from two Registered or Senior ADS CD or Driven Dressage Judges that you have judged with attesting to your knowledge in judging pairs or multiples .

Lo.16.6 Provide documentation of education in dressage by meeting **one** of the following:

- a . Be long-listed by the USEF in driving;
- b . Achieve four driven competition scores of 60 penalties or lower in driven dressage at an ADS, USEF or FEI competition within a five year period prior to the application for promotion;
- c . Achieve four ridden competition scores of 60% or better from USDF recognized events within a five year period prior to the application for promotion;
- d . Complete as an auditor the USDF "L" program Section A, B, C or D1 for dressage judges;
- e . Demonstrate knowledge of additional dressage training or experience in ridden or driven dressage as a rider, driver, coach or as a licensed dressage official .

Lo.16.7 Attend and complete safety training for horses and/or people such as first aid or emergency management .

Lo.16.8 No applicant under 25 years of age will be considered for promotion unless applicant has served as a Recorded Judge for at least two years .

Lo.16.9 Omit - not relevant to promotion to the Registered level

LO.17 Combined Driving Judge Senior "S"

In receiving a Senior "S" license, the official is expected to be exemplary in all aspects of the position of Judge, to mentor less experienced officials and to be a representative of the ADS and the sport of Combined Driving at all times.

An individual who has successfully completed all levels of available education and successively, been a Registered "R" combined Driving Judge for a minimum of five years and judged a minimum of five Advanced-level Combined Driving Events.

Judges who feel they meet the requirements for Senior status should submit a letter to the LOC listing those qualifications.

LO.18 Combined Driving Judge Senior-Advanced "S-A"

The S-A license is available only to international competitors who have no interest in judging outside the Advanced level. An S-A Judge may not be hired for an ADS level competition.

Lo.18.1 One who may judge Advanced-level classes only. In order to obtain this classification, all of the following requirements must be met . The individual must have:

- a . competed internationally* as a driver for a minimum of five years;
- b . completed a minimum of five international* Combined Driving Events;
- c . apprentice-judged a minimum of three times;
- d . received positive evaluations from a minimum of three Advanced-level Combined Driving Events under three different judges .

Lo.18.2 If a Judge holding "S-A" classification wants to extend this classification to "S," enabling him to judge lower-level Combined Driving Events, he must complete all requirements of ADS *Learner* "r" and "R" classifications .

*Note: "international" denotes a competition at which two or more countries are competing in the same Advanced class(es). These international Combined Driving Events may be held in the United States or any other country.

LO.19 Driven Dressage Judge Recorded "r"

The recorded Driven Dressage Judge is only licensed to judge Dressage. This license may not serve on the ground jury for the marathon and cones phases of a combined driving event or serve as President of the Jury at any combined driving event. Recorded driven dressage judges may sit at "C" at dressage festivals for tests at the training and Preliminary level. A licensed official is always a representative of the ADS and the sport of Combined Driving even when not working at an event.

Lo.19.1 Work as a Learner with qualified officials and receive good recommendations at a minimum of six driven dressage portions of ADS-recognized combined driving competitions (CDE, HDT or ADT) or driven dressage at pleasure shows in three or more ADS regions within the five years prior to the application . Two competitions should have 25 or more competitors and two should have fewer than 25 competitors; The Licensed Officials Committee **may** consider competition experience at the Preliminary level or above in place of two of these experiences, however detailed information must be submitted including size of the competition, number of entries in the applicants class, scores in all three competitions and overall placing. Submission of competition experience does not insure that it will be accepted in lieu of learner experiences.

Lo.19.2 Within the three years prior to the application for promotion attend and complete all requirements of an ADS or USEF-recognized clinic for driven dressage judges and pass the required test with a score of 85% or better

Lo.19.3 Provide documentation of education in driven dressage by meeting one of the following:

- a . Be long-listed by the USEF in driving;
- b . Achieve four driven competition scores of 60 penalties or better from driven dressage within a five year period prior to the application for promotion

- c . Achieve four ridden competition scores of 60% or better from USDF licensed events within a five year period prior to the application for promotion;
- d . Complete as an auditor the USDF “L” program Section A, B, C or D1 for dressage judges;
- e . Demonstrate knowledge of additional dressage training in ridden or driven dressage as a rider, driver, coach, or ridden dressage judge .

LO.20 Driven Dressage Judge Registered “R”

The Registered Driven Dressage Judge is only licensed to judge Dressage. This license may not serve on the ground jury for the marathon and cones phases of a combined driving event or serve as President of the Jury at any combined driving event. Registered driven dressage judges may sit at "C" at dressage festivals for tests at any level. A licensed official is always a representative of the ADS and the sport of Combined Driving even when not working at an event.

Lo.20.1 Work with and receive good recommendations from qualified officials at a minimum of eight ADS-recognized combined driving competitions (CDE, HDT or ADT) in three or more ADS regions within the five years prior to the application . Two competitions should be large (25 or more competitors), two should be small (fewer than 25 competitors), at least three must have multiples entered and four must have competitors at Intermediate level or above ; The Licensed Officials Committee **may** consider competition experience at the Intermediate or Advanced level in place of two of these eight experiences, however detailed information must be submitted including size of the competitions, number of entries in the applicants class, scores and overall placing. Submission of competition experience does not insure that it will be accepted in lieu of learner experiences.

Lo.20.2 Demonstrate knowledge of judging pairs and multiples by meeting one of the following:

- a . Be long-listed by the USEF in pairs or multiples .
- b . Experience judging pairs or multiples at least four times at ADS-recognized CDEs or at pleasure shows;
- c . Have experience as a competition groom or navigator with pairs or multiples;
- d . Have specialized training in driving pairs or multiples;
- e . Submit two letters of recommendation from active pair or multiples drivers or from two Registered ADS CD or Driven Dressage Judges that you have judged with attesting to your knowledge in judging pairs or multiples .

Lo.20.3 Within the three years prior to the application for promotion attend and complete all requirements of an ADS recognized clinic for driven dressage judges and pass the required test with a score of 85% or better

Lo.20.4 Provide documentation of education in driven dressage by meeting one of the following:

- a . Be long-listed in driving by the USEF;
- b . Achieve four driven competition scores of 60 penalties or better in driven dressage within a five year period prior to the application for promotion (may include same competitions as above);
- c . Achieve four ridden competition scores of 60% or better from USDF licensed events within a five year period prior to the application for promotion;
- d . Complete as an auditor the USDF “L” program Section A, B, C or D1 for dressage judges;
- e . Demonstrate knowledge of additional dressage training in ridden or driven dressage as a rider, driver, trainer, coach or ridden dressage judge.

Lo.20.5 Attend and complete safety training for horses and/or people such as first aid or emergency management .

Lo.20.6 No applicant under 25 years of age will be considered for promotion unless that applicant has served as a Recorded Judge for at least two years .

LO.21 Combined Driving Technical Delegate Recorded "r"

A recorded Combined Driving Technical Delegate has proven, through positive evaluations as a learner, that they are competent to serve as Technical Delegate at any ADS CT, ADT, HDT, or CDE below the Advanced level. Knowledge of all aspects of the organization of an event is required. It is a recommendation of the LOC that the successful applicant work a minimum of three events at the HDT or 2-day CDE level before accepting the role as TD and a larger (over 40 entries) three day CDE. A licensed official is always a representative of the ADS and the sport of Combined Driving even when not working at an event.

Lo.21.1 Work as Learner and receive a good recommendation at a minimum of six ADS-recognized combined driving competitions (CDE, HDT or ADT) in three or more ADS regions within the five years prior to the application . At least two competitions should have 25 or more competitors and at least two should have fewer than 25 competitors and two must be three day CDEs . Work as Learner experience should include briefings, scoring, scheduling, timing and course layout; The Licensed Officials Committee **may** consider competition experience at the Preliminary level or above in place of two of these experiences, however detailed information must be submitted including size of the competition, number of entries in the applicants class, scores in all three competitions and overall placing. Submission of competition experience does not insure that it will be accepted in lieu of learner experiences.

Lo.21.2 Within the three years prior to the application for promotion attend and complete all requirements of an ADS or USEF-recognized clinic for combined driving technical delegates and pass the required test with a score of 85% or better.

Lo.21.3 Demonstrate additional driving technical training by attending and completing clinics offered by the ADS, USEF or FEI, or demonstrate experience or education in one of the following: course design, as a steward, scoring or course building,

LO21.4 Attend and complete safety training for horses and/or people such as first aid or emergency management .

LO.22 Combined Driving Technical Delegate Registered "R"

A Registered Combined Driving Technical Delegate has proven, through positive evaluations, to be able to officiate at any ADS or Advanced level competition. The R CDTD must have a proven record of working with the event organization, and the Jury as necessary throughout the event, seeing potential problem areas and addressing them in a timely manner. A Registered CDTD must be willing to provide mentoring for less experienced officials. A licensed official is always a representative of the ADS and the sport of Combined Driving even when not working at an event.

Lo.22.1 Work and receive good recommendations as an official at a minimum of eight ADS-recognized combined driving competitions (CDE, HDT or ADT) in three or more ADS regions within the five years prior to the application:

- a . One competition should have 25 or more competitors and one should have fewer than 25 competitors;
- b . All eight experiences must be as the TD of the competition,
- c . Three competitions should offer Intermediate level or above;
- d. A minimum of two experiences must be at three day competitions.
- e. At least two experiences (outside of the eight) are required as the assistant (or learner) TD at an Advanced level (USEF) event

Lo.22.2 Omit, as this is covered in 22.4

Lo.22.3 Within the three years prior to the application for promotion attend and complete all requirements of an ADS or USEF recognized clinic for combined driving technical delegates and pass the required test with a score of 85% or better.

Lo.22.4 Provide documentation of additional education or actual experience in scoring, course design, course building and/or stewarding. This requirement may be met with successful completion of the ADS super clinic if sessions on these topics are offered.

Lo.22.5 Attend and complete safety training for horses and/or people such as first aid or emergency management .

Lo.22.6 Demonstrate knowledge of pairs and multiples by meeting one of the following:

- a . Be long-listed in driving pairs or multiples by the USEF;
- b . Have competition experience as a driver or groom/navigator with pairs and multiples at least two times at ADS recognized, UESF, or specialty breeds combined driving or pleasure shows;
- c . Have specialized training in pairs or multiples;
- d . Provide two letters of recommendation from active pair or multiples drivers or from Registered driving officials you have worked with attesting to your knowledge in combined driving pairs or multiples .

Lo.22.7 No applicant under 25 years of age will be considered for promotion unless that applicant has served as a Recorded TD for at least two years .

Lo.22.8 A Technical Delegate who has an "R" classification and who wants promotion to "S" classification may apply after having worked a minimum of five years at the "R" classification, and worked as the Technical Delegate at three Advanced-level events, or apprenticed at a minimum of five Advanced-level Events . Omit as this is not part of the R promotion requirements.

LO.23 Combined Driving Technical Delegate Senior "S"

In receiving a Senior "S" license, the official is expected to be exemplary in all aspects of the position of Technical Delegate, to mentor less experienced officials and to be a representative of the ADS and the sport of Combined Driving at all times.

A Technical Delegate may be advanced to "S" if he or she has:

- a . successfully completed all levels of available education and earned the ADS classifications of "L," "r," and "R," and Omit, redundant if applicant is already an R.
- a . held the "R" classification for at least five years;
- b . worked a minimum of three Advanced-level Combined Driving Events, or apprenticed at five Advanced-level events .

Technical Delegates who feel they meet the requirements for Senior status should submit a letter to the LOC listing those qualifications.

LO.24 Combined Driving Technical Delegate Senior-Advanced "S-A"

The S-A license is available only to international competitors who have no interest in officiating outside the Advanced level. An S-A TD may not be hired for an ADS level competition.

Lo.24.1 One who may work Advanced-level only. In order to obtain this classification, all of the following requirements must be met . The individual must:

- a .have competed internationally* as a driver a minimum of five years;
- b . have completed a minimum of five international* Combined Driving Events;
- c . have apprenticed as a Technical Delegate a minimum of five times;
- d . receive positive evaluations at a minimum of three Advanced-level Combined Driving Events under three different Technical Delegates .

Lo.24.2 If a Technical Delegate holding “S-A” classification wants to extend this classification to “S,” he must complete all requirements of ADS classifications of “L,” “r,” and “R.” *Note: “international” means a Combined Driving Event at which two or more countries are competing in the same Advanced class(es). These international Combined Driving Events may be held in the United States or any other country.

Chapter 2 – Acceptance and Promotion Criteria for Officials

LO.8 Applications

Lo.8.1 Application for acceptance or promotion shall be made on an official form provided by the ADS and accompanied by the required non-refundable fee as set by the ADS and submitted directly to the ADS.

Lo.8.2 Applicant must meet and provide documentation of the required criteria, as published in the ADS Competition Guidelines (herein including training, volunteering, and experience in management, competitions as an official or competitor) in the classification for which the official is applying. Forms are available from the ADS.

Lo.8.3 All evaluations submitted will be considered. Those by the official with whom the candidate worked directly will be weighted most heavily. Clinic Any experience, clinic, or training not offered by the ADS must be pre-approved by the Licensed Officials Committee or it will not be considered in the application. Attendance in clinics, trainings and experiences not offered by the ADS must be documented by the offering body and that documentation supplied when pre-approval is requested.

Reason for changes: All evaluations should be considered. It is the applicant's interaction with all interested parties that determine their temperament to adjudicate. The documentation of non-ADS training/clinics is necessary for pre-approval and that needed to be re-emphasized.

Lo.8.4 This whole item is redundant with 8.3.

Lo.8.5 Applicants may not use members of the ADS LOC for recommendations on their initial applications, but may participate in learner activities with them .

Lo.8.6 Greater weight will be given to evaluations from Registered officials regarding the applicant .

Lo.8.7 Only criteria with documentation or evaluations will be used by the Licensed Officials Committee

Lo.8.8 All criteria required for promotion must be done within five calendar years (or within five calendar years for acceptance as a Learner) of the date of the application to the Licensed Officials Committee and shall not be considered again in subsequent applications for acceptance or promotion

Lo.8.9 Any submission of competitor scores to meet criterion must demonstrate the completion of the competition with the score results showing the scores of the entire class or division .

Lo.8.10 Credit will only be given for one criterion per event (except as noted for dressage experience.)

Lo.8.11 Credit will be given for the same location with the same officials only once

Lo.8.12 Additional credit will not be given for repeated experiences with the same official unless it is at a different venue and the minimum requirement has been filled with other officials.

Reason for change: the applicant should be encouraged to "exceed the minimum" number of experiences required and allowing that to be with someone they worked with before creates a mentoring situation that can be beneficial.

Lo.8.13 All applicants will also be evaluated on character and temperament to adjudicate

Lo.8.14 All material submitted to the Committee, including applications, evaluations, questionnaires, letters received regarding applicants or officials, competition reports and other relevant information shall be strictly confidential. All applicants specifically waive their rights to examine such submissions .

Lo.8.15

All applications for initial acceptance, renewal or promotion shall contain a statement to be signed by the applicant, indicating the applicant:

- a . Is currently a member in good standing with the ADS,
- b . Waives the right to review confidential submissions and the file,
- c . Has fulfilled the required clinic within three calendar years of the application,
- d . Has met the criteria and has provided the documentation to support the position for which that official is applying,
- e . Has read and understands the rules governing the application and renewal process .

Lo.8.16 Any applicant who is denied promotion three times in the same division must wait a period of five years before re-applying

Lo.8.17 Learner applicants shall be required to attend and complete an ADS-recognized clinic in the classification upon which the applicant is seeking acceptance within a three year period of the application to become a Learner or prior to the first Learner experience whichever is later.

reason for change: requiring the clinic to be within a one year time frame may not be physically possible. The clinic requirement is every three years, so this is consistent.

Lo.8.18

All applicants will be required to take an open book test and must pass with a score of 85% or greater .

Reason for change: They all have to take and pass the test...there is no "may" about it.

Lo.8.19 For Senior and Senior-Advanced classification see paragraphs

LO.3 .4 and LO.3 .5 .

A. Acceptance as Learner

LO.9 Combined Driving Judge Learner

Lo.9.1 Volunteer within the five years prior to the application at a minimum of two different ADS-

recognized combined driving events (CDE, HDT or ADT) in each of the three competitions (dressage, marathon and obstacle cones .) Total minimum volunteer hours from the minimum of the two events are 12 . One event should be large (25 or more competitors) and one should be small (fewer than 25 competitors) .

Reason for change: Fewer experiences should be necessary to become a learner. This makes it much more feasible for those in parts of the country where there are fewer events.

Lo.9.2 Possess experience as a driver, groom/navigator in 4 or more ADS-recognized combined driving competitions (CDE or HDT) at two or more separate venues at the Preliminary level or above in the five years prior to application. Two must be at CDEs.

Reason for change: To make it more feasible for individuals to enter the learner program. This does not negate the possibility that actually driving in an event may be required for promotion.

Lo.9.3 Demonstrate knowledge and experience in horse shows, combined driving competitions, pleasure shows or clinic management in one or more of the following areas: scorer, secretary, organizer, technical delegate, timer, course designer or volunteer coordinator, or assistant to two or more of these positions showing that some of the tasks were done by the applicant.

Reason for change: Again to make it more feasible for individuals to become learners.

Lo.9.4 Take and pass with a score of 85% or better an entry-level open-book learner judge test provided by the ADS to demonstrate a basic working knowledge of the ADS rules .

Lo.9.5 Provide letters of recommendation from two ADS officials who know the applicant's character and temperament to adjudicate unless currently licensed as a driving official with ADS, or USEF. Officials licensed with USDF or a performance or breed association should provide a letter of recommendation from their licensing body.

Reason for change: Unless an official has gone through the ADS program and is a known entity, they should be required to provide some type of recommendation regarding character and temperament to adjudicate.

LO.10 Driven Dressage Judge Learner

Lo.10.1 Meet the requirements in LO9.1 and 9.3

Reason for change: no need to state over again.

Lo.10.2 Volunteer as a scribe within the past five years at two driven dressage (ADS or USEF) events .

Reason for change: They are becoming driven dressage judges, therefore they should volunteer in that venue.

Lo.10.3 Possess experience as a driver, groom, driven dressage trainer or driven dressage official within the past five years at four or more ADS, USEF or breed shows, or at six or more competitions as a rider in dressage, eventing or breed competition at or above the Training level (USDF), Novice (USEA) or equivalent level at licensed competitions at three or more different venues .

Reason for change: Fewer experiences should be necessary to become a learner. This makes it much more feasible for those in parts of the country where there are fewer events.

Lo.10.4 This is covered in 10.1

Lo.10.5 Take and pass with a score of 85% or better an entry-level open-book learner judge test from the ADS to demonstrate a basic working knowledge of the ADS rules .

Lo.10.6 Provide letters of recommendation from two ADS officials who know the applicant's character and temperament to adjudicate unless currently licensed as a driving official with ADS, or USEF. Officials licensed with USDF or a performance or breed association should provide a letter of recommendation from their licensing body.

Reason for change: Unless an official has gone through the ADS program and is a known entity, they should be required to provide some type of recommendation regarding character and temperament to adjudicate.

LO.11 Combined Driving Technical Delegate Learner

Lo.11.1 Volunteer within the five years prior to the application at a minimum of two different ADS-recognized combined driving events (CDE, HDT or ADT) in each of the three competitions (dressage, marathon and obstacle cones.) Total minimum volunteer hours from the minimum of the two events are 12. One event should be large (25 or more competitors) and one should be small (fewer than 25 competitors).

Volunteer experience should include experience in scoring, timing and/or course layout.

Reason for change: Fewer experiences should be necessary to become a learner. This makes it much more feasible for those in parts of the country where there are fewer events.

Lo.11.2 Possess experience as a driver, groom/navigator or technical delegate or in 4 or more ADS-recognized combined driving competitions (CDE or HDT) at two or more separate venues at the Preliminary level or above in the five years prior to application. Two must be at CDEs.

Reason for change: To make it more feasible for individuals to enter the learner program. This does not negate the possibility that actually driving in an event may be required for promotion.

Lo.11.3 Demonstrate knowledge and experience in horse shows, combined driving competitions, pleasure shows or clinic management in one or more of the following areas: scorer, secretary, organizer, judge, timer, course designer or volunteer coordinator, or assistant to two or more of these positions showing that some of the tasks were done by the applicant.

Reason for change: Again to make it more feasible for individuals to become learners..

Lo.11.4 Take and pass with a score of 85% or better an entry-level open-book learner TD test to demonstrate a basic working knowledge of the ADS rules.

Lo.11.5 Provide letters of recommendation from two ADS officials who know the applicant's character

and temperament to adjudicate unless currently licensed as a driving official with ADS, or USEF. Officials licensed with USDF or a performance or breed association should provide a letter of recommendation from their licensing body.

Reason for change: Unless an official has gone through the ADS program and is a known entity, they should be required to provide some type of recommendation regarding character and temperament to adjudicate.

Pleasure Driving Judge

LO.3.2 Recorded Judge: "r"

- f. A Recorded Pleasure Driving Judge may not officiate alone at any Pleasure Driving Competition having more than 15 classes in one day.
- g. A Recorded Pleasure Driving Judge who is also licensed as a Recorded Pleasure Driving Technical Delegate may not serve in both capacities at Pleasure Driving Competition.

A licensed official is always a representative of the ADS and the sport of Pleasure Driving even when not working at an event.

LO3.3 Registered Judge: "R"

- a. A Registered Judge is a person who has been approved in that classification by the Licensed Officials Committee.
- b. A Registered Judge will be listed on the Officials Roster as "R" and is entitled to officiate according to the rules.
- c. A Registered Pleasure Driving Judge may officiate alone at any Pleasure Driving Competition.
- d. A Registered Pleasure Driving Judge who is also licensed as a Registered Pleasure Driving Technical Delegate may serve in both capacities at the same show if that show offers no more than two obstacle courses.

A Registered "R" Pleasure Driving Judge has successfully worked as a recorded official and through positive recommendations at that level, has proven knowledgeable in all phases of classes offered in pleasure driving competitions. A Registered Pleasure Driving Judge must be willing to provide mentoring for less experienced officials.

A licensed official is always a representative of the ADS and the sport of Pleasure Driving even when not working at an event.

B. REQUIREMENTS FOR PROMOTION OF OFFICIALS

LO.26 Pleasure Judge Registered "R"

LO 26.1 Work and receive good recommendations as an official at a minimum of four separate ADS, USEF, or Breed Shows in three or more regions within the five years prior to the application. At least one competition should have more than 15 classes and one should have fewer than 15 classes; or

Provide current competition record within the five years prior to the application demonstrating competitive Pleasure driving for two of the required four shows. The Licensed Officials Committee may consider competitive experience at a one day ADS, CAA, USEF, or Breed show with at least fifteen classes and one competition at an ADS, USEF, CAA or Breed show with a two or more day show. Detailed information must be submitted including size of the competition, number of entries in the applicant's classes and the type of class. (Turnout, Working, Reinsmanship, obstacle, driven dressage)

along with his or her placings. Submission of competition experience does not insure that it will be accepted in lieu of learner experiences.

LO.26.2 Within the three years prior to the application for promotion attend and complete all requirements of an ADS or USEF-recognized clinic for pleasure judges and pass the required test with a score of 85% or better.

LO.26.3 Demonstrate additional pleasure driving training by attending and completing clinics offered by the ADS, CAA, USEF, or specialty breeds; or attend and complete safety training for horses and/or people such as first aid or emergency management.

LO.26.4 Demonstrate knowledge of judging pairs and multiples by meeting one of the following:

- a. Have competition experience with pairs and multiples at least four times at ADS recognized, USEF, CAA, or specialty breeds-licensed pleasure shows:
- b. Have experience as a competition groom or driver in pleasure or combined driving with pairs or multiples;
- c. Have specialized training in pairs or multiples; Question – do we need to define this?
- d. Provide two letters of recommendation from active pleasure pair or multiples drivers attesting to your knowledge in judging pleasure pairs or multiples.

LO.26.5 No applicant under 25 years of age will be considered for promotion unless that applicant has served as a Recorded Judge for at least two years.