

**THE AMERICAN DRIVING SOCIETY, INC.**

**EXECUTIVE COMMITTEE MEETING**

**March 5, 2017**

**12:30 p.m. ET**

The Executive Committee of The American Driving Society, Inc. (“ADS”) held a meeting via telephone on March 5, 2017. The meeting was called by Michael Arnold, President of ADS. Proper notice was provided in accordance with Article VII of the Bylaws of the ADS.

The meeting was called to order at 12:30 p.m. Eastern Time by the President. Margaret Grillet, Secretary, called the roll and confirmed that a quorum of members of the Executive Committee was present via telephone. Louise Rothery, Executive Director was in attendance. The Executive Committee members in attendance were:

Michael Arnold  
Daniel Rosenthal  
Margaret Grillet  
Joshua Rector  
Elaine Kendig  
Natasha Grigg

**1. Approval of Minutes of Meetings held February 1, 2017 and February 13, 2017.**

The President noted that minutes of the Executive Committee meeting held on February 1, and the meeting held on February 13, 2017 had been distributed for review and asked for any corrections or additions. As there were no corrections or additions to either set of minutes, each was approved as distributed.

**2. Ratification of Prior Actions Approved via E-mail.**

Margaret Grillet made the following motions that were each seconded and approved:

**ADS Web Banner Advertisements**

*That the Executive Committee ratify the action taken via e-mail on February 8, 2017 whereby Louise Rothery was authorized to initiate and coordinate banner advertisements on the ADS website.*

### **Grant for ADS Southern Drive at The Grand Oaks**

*That the Executive Committee ratify the action taken via e-mail on February 21, 2017 whereby a grant in the amount of \$1,000 was approved to support the ADS Southern Drive at The Grand Oaks organized by Francine Arrington.*

### **Grant for Brandywine Valley Driving Club Driving Camp**

*That the Executive Committee ratify the action taken via e-mail on February 27, 2017 whereby a grant, in an amount to be determined upon receipt of additional information from applicant, was approved to support the Brandywine Valley Driving Club, Inc.'s Junior Driving Camp for the purchase of a wireless headset for the clinician to use during the camp; and further;*

*That the Executive Committee approve the grant to the Brandywine Valley Driving Club, Inc. in an amount not exceed \$500, provided that the headset shall be made available for use by other ADS organizations within a reasonable proximity and that participants are encouraged to join ADS.*

### **Liability Insurance Renewal**

*That the Executive Committee ratify the action taken via e-mail on March 2, 2017 whereby the Equisure insurance policy proposal for the renewal of the current policy (expiring on February 28, 2017) for coverage with the limit of liability of \$2,000,000/\$2,000,000 Occurrence/Aggregate and a premium of \$13,116.48 was approved.*

### **3. Executive Director Report.**

The February 2017 Report distributed by Louise Rothery on March 2, 2017 was reviewed.

The Google Calendar was discussed and the importance of being aware of “due dates” was stressed. Natasha Grigg emphasized the importance of knowing when bills are due. Also to be added to the Calendar are statutory deadlines for things such as qualifications, charitable filings and tax compliance.

Margaret Grillet suggested that the status of completed Disclosure Statements and of the Annual Campaign be added to the report.

Technology available to help manage the membership database was discussed. It was agreed to continue the discussion at another meeting when there is more time allotted.

**4. Status of USEF Relationship.**

Michael Arnold asked Natasha to provide an update on the status.

Natasha reported that Mr. Alkalay sent a letter to USEF on Friday that requested immediate reinstatement prior to negotiations *and* that USEF is to also produce their requirements to for reinstatement of ADS. The discussion continued regarding the recent High Performance Group meeting and the upcoming meeting scheduled at Live Oak. It was generally agreed that because USEF violated their own bylaws and wrongly terminated ADS affiliation, we should demand reinstatement before Live Oak if there is no response from them by tomorrow. It was also generally agreed that a public statement regarding our position should be made so that all who are interested know that the ADS is actively contesting the USEF actions taken against the ADS.

President Arnold agreed that the letters sent by Mr. Alkalay to the USEF be shared with the entire Executive Committee and the Board of Directors so that they are current with the proceedings.

President Arnold proposed releasing a press release directed to all USEF affiliates on Monday if there is no positive movement by USEF to restore the ADS affiliation. He referred to a recent editorial letter in the Chronicle of the Horse as another example of USEF's management style and he feels that all affiliates should be made aware.

**5. New Business.**

Natasha Grigg suggested again that the minutes be notated to track approved items that require follow up.

There being no further business, the meeting was adjourned at 1:45 p.m.

Respectfully Submitted,

Margaret Grillet, Secretary