

THE AMERICAN DRIVING SOCIETY, INC. EXECUTIVE COMMITTEE MINUTES

Thursday, November 21, 2013

President Freiburger called the meeting to order at 7:10 PM CST.

Present were John Freiburger, Mary Jo Stockman, Bill Lawson, Ann Davis, Amanda Horton, and Executive Director Susie Koos-Acker. Also present were Merridy Hance, Mike Arnold, and Dana Bright.

Approval of the minutes

President Freiburger moved approval of the minutes of November 7, 2013. He asked three times if there were any corrections. Hearing none, ***the President stated that the minutes were approved with unanimous consent.***

Old Business

UPDATE ON THE POSTING OF 990 FINANCIALS

Treasurer Lawson explained that the 990 Financial Reports are complete. The members discussed posting on the website. There was consensus that this be done.

UPDATE ON TRAINING CLINIC FOR COURSE DESIGN

The Executive Director said that she and Marc Johnson are meeting weekly. They have three goals: to have available by June; in webinar format with notebooks; and in person training available.

A review process will be necessary. The President stated that three individuals would participate: Chair of the Pleasure Driving Committee Jeff Morse; Chair of the Combined Driving Committee Merridy Hance; and Chair of the LOC Dana Bright.

UPDATE ON FAIRHILL 5 YEAR CONTRACT

The Executive Director stated that the documents have been signed and returned to Fairhill.

AVAILABILITY OF MORVEN PARK FACILITY FOR 2014 ANNUAL MEETING

Dana Bright stated that she had talked with Morven Park staff, and it will not be available.

A committee has already been organized for the 2013 fall meeting, and the President asked the Chair Dana Bright to look at other facilities.

NEW WEBSITE DESIGN

The Executive Director stated that she is working with an advisor on this project. A RFP will be complete in three weeks.

STATE REGISTRATION

The Executive Director stated that the office is moving forward on a Letter of Engagement with Perlman and will have a quote and timeline from firm soon.

The President stated that he would like Board of Directors agreement on this. Chair of the Governance Committee Amanda Horton said that the Bylaws allow a process using email communications. He asked her to look at the specifics.

There was agreement that the ADS could use ADS unrestricted funds to pay for this project.

MEMBERS OF THE SPECIAL COMMITTEE FOR CDE CHAMPIONSHIP SITE

The President reported that these individuals would be on that committee: Debbie Bevan, Merridy Hance, Susie Koos-Acker, Mike Arnold, and himself John Freiburger.

The name previously suggested was National Championship. There was a suggestion that the ADS consider North American Championship. In order to make a decision, the President will contact the legal department o the USEF, and the Executive Director will talk with Canadian members of the ADS.

\$50,000 CHALLENGE

The Executive Director stated that the office has created a package and that volunteers are being used to get this project complete and into bulk mail.

The President stated that he and the Development Committee have telephone lists and will get Board of Directors members to participate in the solicitation.

The President would like this project complete by the end of the year.

EXECUTIVE SESSION.

The President stated that there is both a legal issue and a personnel issue to discuss and called the meeting into Executive Session at 5:50 PM.

The President adjourned the Executive Session at 6:45 PM.

Adjournment

Amanda Horton moved adjournment of the Executive Committee meeting. Hearing no objection, the President adjourned the meeting at 6:40 PM.

Submitted by: Ann Davis, Secretary

Date: November 24, 2013