

THE AMERICAN DRIVING SOCIETY, INC.
EXECUTIVE COMMITTEE MEETING
November 24, 2015 – GoToMeeting

Vice-President Dan Rosenthal called the meeting to order at 5:00pm CT.

Secretary's Report

Voting members in the meeting: Dan Rosenthal, Bill Lawson, Ann Davis, Elaine Kendig and Francine Arrington

The Secretary reported that there was a quorum.

Also in the meeting were staff members Stacy Carlson and Maria Woldt.

Approval of Minutes from September 24, 2015

The Vice-President asked if there were any corrections. Hearing none, *he declared the minutes approved.*

Office Equipment updates:

Staff member Maria Woldt updated the members on the purchase of the new office computers and the contract with a local consultant.

PROPOSAL FOR OMNIBUS PROCESS

Elaine Kendig moved that the Barry Group Proposal for updating the Omnibus process be approved. There was a second. After discussion, the motion was approved with unanimous agreement.

PROPOSAL FOR THE REDESIGN OF THE ADS WEBSITE

The Proposal from the Barry Group on the redesign of the ADS website was discussed.

Staff members Stacy Carlson was asked to set up another Executive Committee meeting in two weeks and ask that a representative from the Barry Group be available for explanation and questions.

ADS January Board of Directors Meeting

Stacy Carlson stated that the ADS Board of Directors meeting was currently scheduled for Friday morning January 15, during the USEF meeting January 14-17, 2016. The members asked Mrs. Carlson to re-contact USEF staff to see if the meeting can be rescheduled for Friday afternoon, Saturday or Sunday morning.

Staff was also asked to contact all BOD members immediately to determine who will be present in person at the meeting and those that will be at the meeting via telephone.

Members agreed the agenda will include:

Call to order

Roll Call/Secretary's Report

Agenda Review
Approval of Minutes from October 22, 2015 Board of Directors Meeting
President's Report
Treasurer's Report
Unfinished Business
Standing Committee Reports
Special Committee Reports
New Business
Adjournment

Unfinished business

UPDATE ON SW REGIONAL DIRECTOR

Stacy Carlson reported that she had sent a communication to Driving Clubs in the Southwest Region asking for nominations to fill the position, which will be vacated December 29, 2015.

STUDY TO INVESTIGATION USE OF PROFESSIONAL ACCOUNT

The Vice-President asked Treasurer Bill Lawson to work with him to complete the project approved by motion at the September Board of Directors Meeting to investigate the use of a professional accountant. The Treasurer agreed. Treasurer Lawson and Vice-President Rosenthal agreed to have the project complete by the end of the year.

THE ADS INVESTMENT COUNCIL

The Executive Committee strongly recommends that the ADS President convene, as soon as possible, a meeting of the Investment Council with the objective of:

1. Ensuring that the membership of the group is in accordance with the underlying documents;
2. Ensuring that the investment Council acts in accordance with underlying documents;
3. Reviewing investment practices, policies and procedures;
4. Responding to the issues raised in 2013 and 2014 by the ADS external Auditors.

ADS 2015 FUND RAISING

Stacy Carlson updated the members on the current Fund Raising effort.

INSURANCE

Elaine Kendig updated the members on ADS insurance issues.

Adjournment

With no further business, the Vice-President adjourned the meeting at 5:55pm.

Submitted by Ann Davis, Secretary ADS Board of Directors