

The American Driving Society, Inc. (ADS)

Requirements for ADS Educational Activities

ADS Educational Activities further the goal of supporting activities and events that educate participants in the sport of carriage driving. Insurance available for these activities is NOT applicable to ADS recognized competitions. Educational activities are to inform drivers, trainers, organizers, volunteers and media in the sport of carriage driving and, to provide training, experience, or practice suited to individual carriage driving skills.

To qualify for ADS registration and coverage under the ADS Insurance Program, the Organizer of a proposed activity must agree

to and comply with ADS requirements. Failure to comply may invalidate insurance coverage and result in denial of registration of current and future activities.

1. ADS Membership. The Organizer of an ADS educational activity must be an adult and a current ADS member. The Organizer must be named on the application in order to be covered by insurance. Organizers accepting ADS membership applications must forward the forms and fees to the ADS office no later than 10 days after conclusion of the activity.

2. ADS Disclaimer and Hold Harmless Agreement. All who are participating in the educational activity, including Organizer, drivers, instructors, and others, must sign the ADS Disclaimer and Hold Harmless Agreement prior to participation in the activity. ADS provides Organizers with a copy of this form. The Organizer is responsible for making sure this form is properly completed and signed by all participants in the Activity. The wording or format of the ADS Disclaimer may not be altered in any way.

3. Safety Guidelines. At a minimum, the following guidelines are to be followed and enforced at ADS educational activities. Organizers may at their discretion require any additional requirements deemed in the interest of the activity or the safety of participants:

- A. A basic first aid kit must be available on the grounds.
- B. A telephone or radio communication must be established to service all areas of the grounds on which the Activity is held and emergency numbers must be strategically posted listing numbers for Ambulance Service, Fire Station, and veterinarian.
- C. Qualified medical personnel and/or ambulance or rescue service must be present or on call. A veterinarian must be present or on call for any activities where horses will be on site. ADS recommends that an Organizer notify local rescue personnel and any veterinarians on call for the activity and provide directions to the site to reduce response time.
- D. All schooling areas must be accessible by motor vehicle.
- E. The insurance policy does not provide coverage for claims resulting from incidents involving unlicensed/underage drivers of motorized vehicles including but not limited to golf carts, ATVs, dirt bikes, and motorized scooters. It is the Organizer's responsibility to make sure that minors (including volunteers, spectators, and competitors) who do not have a license to legally drive an automobile in their state do not operate any of these types of motorized vehicles during your activity. The ADS notice must be posted. (See Organizer forms on the web site)
- F. When driving and/or riding on a carriage ALL MINORS MUST wear protective headgear meeting ASTM/SEI standards. All participants are encouraged to wear protective headgear while driving or riding on a carriage.
- G. The Organizer/Clinician must inspect and approve all obstacles to be used for the educational activity, and all obstacles must be deemed safe and in good condition.

4. Rules. The Organizer agrees to be guided in principle by the current ADS Rules for carriage driving, especially with regard to the suitability of obstacles, conduct and safety.

Organizers are reminded that the use of alcohol or any controlled substance is subject to local laws. Organizers are responsible for determining and adhering to local laws and requirements, and are advised that ADS insurance does not provide coverage for the sale of alcohol. Questions regarding insurance issues, liability and/or on site use, consumption, sale or service of alcohol in connection with a proposed ADS sponsored education activity should be addressed to ADS at info@americandrivingsociety.org.

5. Organizer's Rights. The Organizer has the right to cancel any activity, alter advertised times or locations, and to refuse any entry. The Organizer has the right to prohibit, stop or regulate any action during the course of the educational activity or occurring on the site of the educational activity which the Organizer deems improper, unsafe, inhumane, or contrary to the best interests of carriage driving.

6. Publicity. Each educational activity for which registration with ADS is sought will include in its name a reference to ADS. For example, "An American Driving Society, Inc. Schooling Day presented by XYZ Farm" or "XYZ Schooling Day endorsed and registered with The American Driving Society, Inc." The entry form and/or promotional flyer for the educational activity must clearly identify the activity as registered by the ADS, and the entry forms/flyers should display the ADS logo, a copy of which is available upon request. A copy of the entry form/flyer must be sent to the ADS office together with Application/Registration document.

7. Application Fee/Approval. For registration as an ADS Educational Activity a completed American Driving Society Inc. Organizer's Application/Registration form for an American Driving Society, Inc Educational Activity must be received by the ADS office at least fifteen business days prior to the start of the activity, along with the appropriate fee as stated on the application. Applications submitted less than 15 days prior to the start date will incur a \$50.00 LATE FEE. Once the activity has been registered, a refund will NOT be issued if notification is NOT received in the ADS office five business days prior to the start of the activity. Cancellations received after the start date of the activity will not receive a refund.

The ADS, at its sole discretion, may reject any application. If the application is not received by the ADS office at least 5 business days prior to the first day of the activity, the activity will not be registered and no coverage will be in place. It is the Organizer's duty to confirm that this application form has been received by the ADS and that the activity has been registered. The activity CANNOT be registered or insured if paperwork is received in the ADS office after the activity has begun.

Insurance. The Organizer of the ADS Educational Activity may secure insurance under ADS auspices; however, Organizers and landowners must raise all questions concerning coverage or requests for certificates of insurance directly to the ADS Treasurer.

Policy. All Organizers and landowners are advised to obtain a Certificate of Professional Liability Insurance from each Clinician hired to conduct an educational activity.

Turnout. All equipment, including equine, for a participant in the ADS educational activity must be supplied by participant. Organizers may not supply carriages, horses or other equipment to participants.

All LANDOWNERS who require they be named as an additional insured must be declared on the Application. See fees on the application.