



Technical Delegate Report

CDE, HDT and ADT Competitions

Directions: Technical Delegates must complete this form within 14 days of the competition and return a copy to the ADS office and to the event organizer. Use an extra sheet if necessary to further explain any issue.

Event: _____ Dates: _____

Organizer(s): _____

1. List any changes/additions to what was listed in the Omnibus:

2. Were officials hired after Omnibus publication licensed to officiate in the capacity hired? Yes No

3. List any learners: _____

4. Were all waivers and entries signed? Yes No

If not, what action was taken? _____

5. How many entries actually competed?

Training _____

Preliminary _____

Intermediate _____

Advanced _____

Total: _____

6. Was stabling available on time? Yes No

7. Was stabling adequate for the event? Yes No

Comments on stabling? _____

8. Did the office open on time and maintain a posted schedule during the event? Yes No

9. Were competitor packets complete and ready as scheduled? Yes No

10. Were clipboards done and available for the briefings? Yes No

11. Were emergency numbers posted clearly? Yes No

12. Was the ADS banner prominently displayed? Yes No

13. Was scoring timely and done correctly? Yes No

14. Was the scoreboard displayed so that competitors could easily read it? Yes No

15. Was food available on the grounds? Yes No

If not, was information readily available on where to go for meals? Yes No

16. Who did the volunteer briefings?

Dressage scribes and gate persons: _____

Hazard judges: _____

Marathon timers: _____

Cones pushers and gate persons: _____

Other: _____

17. Were emergency personnel on call or on the grounds for:

- Dressage On call On Site
- Marathon On call On Site
- Cones On call On Site

18. Was the veterinarian on call or on the grounds for:

- Dressage On call On Site
- Marathon On call On Site
- Cones On call On Site

19. Were any rule variances allowed during any phase of the competition? Yes No

Explain: _____

20. Were there any issues that delayed or changed the competition schedule? Yes No

Explain: _____

21. Were there any weather conditions that affected the competition? Yes No

Explain: _____

22. Any incidents needing assistance from a Veterinarian or emergency personnel? Yes No

(attach incident report for each incident and list here) _____

23. Were there any outstanding efforts made by volunteers during this event? Yes No

Explain: _____

24. Were there any problems relating to volunteers at this event? Yes No

Explain: _____

25. List major positive features of this event: _____

26. List any areas that require correction or attention: _____

27. List any comments from competitors, volunteers or officials: _____

Technical Delegate: _____ Date: _____

To file this report electronically, save the completed form to your computer and attach it to an e-mail. Send the e-mail, with the attachment to: competitions@americandrivingsociety.org . Upon receipt of the form, you will receive a confirmation e-mail. If you DO NOT receive the confirmation e-mail, your form was **NOT** received by the ADS.

